

Working with ELS End-Point Assessment

Independent End Point Assessor - Supporting Evidence of Competency

Each apprenticeship standard sets out very clear requirements for occupational competency that we (ELS) must ensure our assessment team meet.

Please provide [detailed information](#) for how you meet the requirements of the **Workboat Crew Member Level 3** Standard (and pathways, where appropriate) you are applying to assess.

Name:	
Date:	
Contact number:	
Do you hold an Assessors qualification? (D32, D33, A1, CAVA) Please list dates achieved (or dates expected if working towards):	
Do you hold an Internal Quality Assurance (IQA) Qualification (D34, V1)	
Do you hold any current and valid DBS checks?	
Date the DBS Check was completed:	

STANDARD:	Occupational competency requirements, as set out in the assessment plan:	How do you meet these occupational competency requirements? <i>Consider including information such as: details of environments you have worked in, currency of your practical competence, dates and timeframes of experience, how you remain current, details of any professional registrations or qualifications you hold, <u>specific to standard and/or pathway</u>.</i> NB. For standards which have multiple pathways, please enter N/A for the pathways you have no experience in. https://www.instituteforapprenticeships.org/media/3541/st0400_workboat-crewmember_l3_ap-for-publication_20619clean-002.pdf Please click on the link to look up the latest Apprenticeship Standard.	<i>Internal use only:</i> Score
Workboat Crew Member L3	Have excellent knowledge and understanding of the apprenticeship standard.		
	Do you hold relevant on board qualifications in the Workboat sector?		
	Do you have 'hands on' experience in the Workboat sector, such as Voluntary Towage Endorsement Assessor within the last 3 years?		
	How do you keep your CPD for this standard up to date?		

	Key knowledge, Skills and Behaviours as set out in the assessment plan:	How do you meet the standard criteria for the KBSs listed below?	<i>Internal use only:</i> Score
	<p>Knowledge – An understanding of:</p> <ul style="list-style-type: none"> • Typical types of equipment carried on workboats, such as main engines, pumps and winches and how to maintain and operate these. • The range of workboat activities, situations and procedures including dive support, salvage, laying and recovering moorings for larger vessels, anchor handling, construction, transfer of personnel and equipment, survey and guard duties. • How to undertake basic chart work, navigation and look-out in order to be able to keep a bridge watch under the supervision of the Master. • The different methods of radio communications and when and how to engage these depending on the situation. • Setting up a towline, including all components (wire, shackles, swivel, delta plate, stretcher, and bridles), understanding the importance of the Minimum Breaking Load throughout the towing set. • A wide range of emergency procedures, for the varied type of 	<p><i>An understanding of the apprenticeship standards and the assessment models used, with specific knowledge about the relevant industry area for the role. Explain your “hands on” experience within the following areas. Please include dates and as much detail as possible. As you type into the boxes they will expand.</i></p>	

	<p>environments that they may work in such as emergency evacuation procedures in an offshore wind farm.</p> <ul style="list-style-type: none"> • Survival techniques in water and the different types of survival equipment carried on workboats such as retrieval equipment. • Safe working practices including crane operations, international signalling system and mooring systems. • Basic hygiene procedures to ensure the safe preparation of meals on board. • Statutory and industry regulations for safe working on board a workboat, with particular regard to entering enclosed spaces, working at height and cutting and welding operations. • The impact of external forces on a workboat such as sea state, swell and wind. • The basic stability of a workboat and the factors which may affect it, such as distribution of cargo and fuel. • The maintenance of machinery systems on board a workboat. • The security regulations and processes of challenge and identification checks for any person boarding a workboat. • IT systems commonly found on modern workboats, including computer based recording systems and navigation equipment, in order 		
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	<p>to be able record and interrogate relevant information.</p>		
	<p>Skills - able to:</p> <ul style="list-style-type: none"> • Take responsibility for personal safety and the safety of up to 24 persons on board such as passengers and technicians who may not have marine experience and other crew members. • Respond to a wide range of emergency situations with minimum instruction or guidance, using their own initiative. Deploy and operate emergency equipment appropriate to the situation. E.g. Life rafts, man overboard equipment, emergency pumps, emergency towlines. • Maintain and operate life-saving and fire-fighting equipment and administer emergency first aid and communicate with the coastguard in the event of a medivac, if required. • Steer a workboat, alter course and transit to a safe haven or berth through busy waterways and in an emergency situations manoeuvre a workboat to enable recovery of man overboard or safe boarding of RNLI or MCA, in the event of the Master's incapacity. • Load and unload cargo and equipment using deck cranes, including the correct slinging of loads, use of international signalling methods and correct stowage of dangerous goods. 		

	<ul style="list-style-type: none"> • Operate winches and other mooring equipment to safely anchor, moor or unmoor a workboat in isolation. • Assist in multi-skilled deck operations, such as anchor handling, plough dredging, survey activities, setting up a tow, recovery of towline in adverse weather conditions, transfer of personnel and equipment. • Maintain a workboats machinery including main engines and deck equipment in full operational condition. • Maintain a workboats weather and watertight integrity and take necessary action if breached. • Undertake emergency repairs and fuel filter changes whilst underway. • Ensure safe means of access to/egress from a workboat. • Prepare crew meals ensuring correct hygiene standards are maintained. • Identify and manage their own and colleagues wellbeing by effectively recognising signs of fatigue. • Apply IT skills including basic spreadsheet and word processing to enable appropriate and statutory information to be recorded such as engine and maintenance records, hours of work. 		
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Thank you for your time completing this form

Please return your completed form to ELS by uploading your form at:

<https://www.elsbusinessstraining.co.uk/end-point-assessment/independent-end-point-assessors-and-internal-quality-assurers/>

or email it to epaenquiries@explosivelearningsolutions.com